

Patricia D. Cafferata, Esq.

July 19, 2023

Hunter Jones
Nevada Department of Sentencing Policy
625 Fairview Drive, Suite 109
Carson City, Nevada 89701
hunterjones@ndsp.nv.gov

Re: Executive Director Position

Dear Hunter Jones:

This is my application for the Executive Director position. Because of my broad criminal, civil and administrative experiences in Nevada, I am uniquely qualified to serve as the Executive Director of the Department of Sentencing Policy. My criminal justice system experience includes having served as the district attorney of Lincoln, Lander and Esmeralda counties at different times. Naturally, as a former prosecutor, I am familiar with the criminal law.

I am also understand the courts and their procedures as a former law clerk in the Second (twice) and Ninth Judicial District Courts. Both courts were general jurisdiction courts, so the judges presided over felony and gross misdemeanor cases.

I continued to learn about the criminal justice system when I worked in the Nevada Attorney General's office. For the AG, I arranged the annual Law Enforcement Summits, and supervised the domestic violence programs and employee, and I planned and coordinated the programs on substance abuse, specifically on the opioid crisis and on impaired driving under the influence of marijuana.

On the other side of the justice system, my current position is as the Chief Appellate Deputy for the State Public Defender's office. My role is to defend our clients in the courts in justice and district court. Consequently, I am well-versed about the constitutional rights of defendants.

As an administrator of a government agency, I served as Nevada State Treasurer with a staff of nine, Executive Director of the Nevada Commission on Ethics with a staff of four, and as district attorney my staffs ranged for one to four employees. I am also familiar with the state budget and accounting processes and the Open Meeting Law and the Public Records Act.

Finally, I served in the Nevada Assembly, so I am knowledgeable about the legislature and its processes.

Enclosed is my resume that includes a more detailed description of my positions and dates served.

I appreciate you time and consideration and look forward to hearing from you.
Sincerely,


Patricia D. Cafferata, Esq.

Patricia D. Cafferata, Esq.
Resume

EDUCATION: Southwestern School of Law – California – J.D., 1989
Lewis and Clark College – Oregon – B.A., 1963
Mills College – California – 1958-1961

EMPLOYMENT:

Chief Appellate Deputy, State Public Defender Office – March 2023 to present
Associate Tribal Judge, Fallon Paiute-Shoshone Tribal Court – December 2019 to March 2023
Judicial Law Clerk, Second Judicial District Court, Dept. 3 & 12, August 2019 to November 2020
Judicial Law Clerk, Second Judicial District Court, Dept. 4, January- August 2019
Special Assistant Attorney General for Law Enforcement, Counties and Municipalities, Nevada Attorney General Adam Laxalt, 2015- December 2018
Communications Director, Nevada Attorney General Adam Laxalt, 2015- 2015
Hearing Officer, Nevada Personnel Dept., (part-time) and private practice, 2010– 2014
Executive Director, Nevada Commission on Ethics, 2007-2009
Jenkins Law Office, of Counsel, 2005-2007
Judicial Law Clerk, Second Judicial District Court, Dept. 4, 2003-2004
Private civil practice, 2003
District Attorney, Esmeralda County (Chief Legal Adviser/Prosecutor) 2000-2003&2010
Staff Attorney, Washoe Legal Services, 1999
Cafferata & Associates, 1996-1999
District Attorney, Lander County (Chief Legal Adviser/Prosecutor), 1995-1996
Cafferata & Steinheimer, 1991-1992, Cafferata & Associates, 1993-1994
District Attorney, Lincoln County (Chief Legal Adviser/Prosecutor) 1991-1992
Criminal Deputy District Attorney, Eureka County, 1991
Judicial Law Clerk, Ninth Judicial District Court, Dept. 1, 1989-1990
Nevada State Treasurer, 1983-1987
Assemblywoman, State of Nevada, District 25, 1981-1982
Office Manager, H. Treat Cafferata, M.D., Reno, 1973-1980
Bookkeeper and travel agent, Welcome Aboard Travel, Reno, 1971-1972
Employment counselor, Taylor and Rossi, San Francisco, 1969-1970
Director of Instruction, Evelyn Woods Reading Dynamics, Oakland, 1966-1969
Instructor, Evelyn Woods Reading Dynamics, Oakland, 1964-1966
First Grade School Teacher, Portland, 1963-1964

MEMBERSHIPS:

State Bar of Nevada, Washoe County Bar Association member
National Council of Juvenile and Family Court Judges, Board member
Nevada Lawyer, former Chair and member of the Editorial Board
Nevada Equal Rights Commission, Former Chair

AWARD:

NV Advisory Council for Prosecuting Attorneys, Bill Raggio (Prosecutor of Year) Award, 2021

Patricia D. Cafferata, Esq.

List of References

1. Adriana Guzman Fralick, Esq. – [REDACTED]
2. Senior Judge David Gamble – [REDACTED]
3. Judge Connie Steinheimer - [REDACTED]



Second Judicial District Court
Washoe County, State of Nevada
75 Court St.
Reno, Nevada 89501

Connie J. Steinheimer
District Judge
Department 4

July 26, 2023

To Whom It May Concern:

Re: Patricia Cafferata

Dear Sir/Madame:

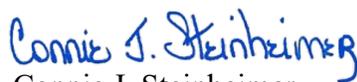
I am writing to recommend Patricia "Patty" Cafferata. I had the pleasure of working with Patty as my law partner before being elected to the bench in 1993. Additionally, Patty was my law clerk in 2003-2004 and 2019.

Patty is a hard-working, diligent, and conscientious person. I have seen Patty's professionalism firsthand as my law partner and my law clerk. Additionally, after serving as my law clerk, the Second Judicial District Court Administration entrusted her with special projects for the Judges and Court Administration with great success. While Patty has an extensive knowledge of criminal law and the Court system, she is willing to learn and understand other areas of law that she has not been previously involved. This was evident during her time as my law clerk as Patty was able to grasp the substantive issues presented in matters she worked on and demonstrated excellent writing and analytical abilities. In addition, Patty is a reliable, responsible, and thorough person. Patty has always exhibited a strong work ethic. Patty took great pride in her work and dedicated the time and effort required to thoroughly address the issues presented in each case she worked on.

Patty is a warm and caring person who gets along with everyone. I had the opportunity to observe her interactions with court staff and other law clerks, as well as members of the public. Her positive attitude and willingness to be a team player helped her earn the friendship and respect of all of those around her. All of these qualities would make her an excellent Executive Director for the Department of Sentencing Policy.

If you have any questions or would like to discuss Patty in more detail, please do not hesitate to contact me.

Sincerely,


Connie J. Steinheimer
District Judge



ADRIANA GUZMÁN FRALICK
ATTORNEY & COUNSELOR AT LAW

July 26, 2023

Department of Sentencing Policy

RE: Recommendation of Patricia Cafferata

To Whom It may Concern:

It is with great pleasure that I write this letter recommending Patricia Cafferata for employment with the Department of Sentencing Policy as Executive Director. I worked with Patty at the Nevada Commission on Ethics as General Counsel when she was the Executive Director of the Ethics Commission. She was in charge of the operations of the eight-member Commission. This position demands someone with skills including, organizational skills, attention to detail, supervision, and who is conscientious of party politics considering the Commission on Ethics has jurisdiction over public officials. Patty has all of these qualities.

Patty has the skill and grit needed for any organization to succeed. She handles challenges with finesse and is a pleasure to work alongside. I highly recommend Patricia Cafferata for employment as she would be an asset to any organization.

Please do not hesitate to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'AGF', with a long horizontal line extending to the right.

Adriana G. Fralick, Esq.

To: State of Nevada Sentencing Commission

To whom it may concern,

Patty served as my Law Clerk during my tenure as District Judge for the Ninth District. I have followed her career since then and I have nothing but admiration for her legal acumen, her commitment to the task at hand, and her skill with people.

Patty was very involved in sentencing tasks I had while she clerked for me. This has always been a difficult part of the work, and is extremely important to me.

I helped draft the legislation many years ago which resulted in the original Nevada "Truth in Sentencing" law.

I depended upon Patty's wisdom and judgment in arriving at appropriate sentences for many, many defendants in her time with me, and she was a great help.

Patty also has excellent organizational skills which would serve an Executive Director well.

Patty loves Nevada and she is dedicated to our system of justice.

I highly recommend her for this position.

Please call or email if I can provide any further information.

Sincerely,

Senior District Judge David Gamble